



HARBOUR CENTRE DEVELOPMENT LIMITED

海港企業有限公司

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立的有限公司)

(Stock Code 股份代號：51)

Corporate Communication Request Form (for Non-registered Shareholders<sup>1</sup> only)

公司通訊要求表格 (僅供非登記股東<sup>1</sup>使用)

To: Harbour Centre Development Limited (the "Company")  
(Stock Code: 51)  
c/o Tricor Tengis Limited (the "Share Registrar")  
17/F, Far East Finance Centre,  
16 Harcourt Road, Hong Kong

致：海港企業有限公司（「本公司」／「公司」）  
（股份代號：51）  
由卓佳登捷時有限公司（「股份過戶登記處」）  
代收香港夏愨道16號  
遠東金融中心17樓

REMINDER 提示

As a Non-registered Shareholder, if you wish to receive Corporate Communications<sup>2</sup> and Actionable Corporate Communications<sup>3</sup> by email pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

閣下作為非登記股東，如有意根據《上市規則》透過電郵收取公司通訊<sup>2</sup>及可供採取行動的公司通訊<sup>3</sup>，應聯絡閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司，並向其提供閣下的電郵地址。

I/We hereby request to receive future Corporate Communications in printed form in the language(s) below:

本人／吾等現要求收取以下語言的日後公司通訊印刷本：

(Please mark "✓" in appropriate box below)

(請於下列適用的空格內劃上「✓」號)

English version only  
僅英文版本

Chinese version only  
僅中文版本

Both English and Chinese versions  
英文及中文版本

Name(s) of Shareholder(s)

股東姓名

Signature

簽署

Please use BLOCK CAPITAL 請用正楷填寫

Address

地址

Please use BLOCK CAPITAL 請用正楷填寫

Contact telephone number

聯絡電話號碼

Date

日期

Notes 附註：

- This Request Form is addressed to the Company's non-registered shareholder(s) ("non-registered shareholder" refers to such person or company whose shares are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications).  
本要求表格乃向本公司的非登記股東（「非登記股東」指其股份存放於中央結算及交收系統的人士或公司，而其已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊）發出。  
"Corporate Communications" refer to annual/interim reports, notices, circulars, proxy forms of the Company, including any "Corporate Communication" as defined in the Listing Rules.  
「公司通訊」指本公司的年報／中期報告書、通告、通函、代表委任表格（包括《上市規則》所界定的任何「公司通訊」）。
- "Actionable Corporate Communications" refer to any corporate communication from the Company that seeks instructions from shareholders of the Company on how they wish to exercise their rights or make an election as shareholders of the Company. For the avoidance of doubt, notices of general meeting and proxy forms are not regarded as Actionable Corporate Communications.  
「可供採取行動的公司通訊」指本公司任何涉及要求股東指示其作為本公司股東擬如何行使其權利或作出選擇之公司通訊。為免出現疑問，股東大會通告及代表委任表格不被視為可供採取行動的公司通訊。
- Your request for printed copies of future Corporate Communications will only remain valid only until publication of the next Annual Report of the Company, after which printed copies of the Corporate Communications will not be sent to you unless you specifically request again.  
閣下索取日後發布的公司通訊印刷本的指示僅將有效至本公司刊發下一份年報為止，除非閣下再次明確作出要求，否則其後本公司將不再向閣下發送公司通訊的印刷本。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免出現疑問，任何在本要求表格上手寫的額外指示將不予處理。

Personal Information Collection Statement

收集個人資料聲明

Your supply of your name(s) and other personal data is on a voluntary basis for the purpose of processing your instructions as stated in this Request Form for receiving the Corporate Communications (the "Purposes"). We may transfer such data provided by you to our Share Registrar and agent(s) for the Purposes or such other parties who are authorised by law to request the information. The data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of the relevant personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486 of the laws of Hong Kong) and any such request should be made in writing to the Personal Data Privacy Officer of Tricor Tengis Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. 閣下提供姓名及其它個人資料乃屬自願性質，以便處理本要求表格上所述有關收取公司通訊的指示（「該等用途」）。本公司可能就該等用途將閣下提供的有關資料轉交本公司的股份過戶登記處及代理人，或其他獲法例授權索取有關資料的人士。資料會被保留一段時間，以便本公司進行核實及記錄。閣下有權按照香港法例第486章《個人資料（私隱）條例》的條文要求查閱及／或更正相關個人資料，而任何有關要求均須以書面方式向卓佳登捷時有限公司的個人資料私隱主任提出，地址為香港夏愨道16號遠東金融中心17樓。

Please cut and stick the mailing label (on the right) on the envelope to return this Request Form to us.  
No postage stamp is required for local mailing.

寄回此要求表格時，  
請將右方的郵寄標籤剪貼於信封上。  
如在本港投寄，無需貼上郵票。

Mailing Label 郵寄標籤

Tricor Tengis Limited  
卓佳登捷時有限公司  
Freepost No. 簡便回郵號碼10 GPO  
Hong Kong 香港  
Harbour Centre Development Limited (海港企業有限公司) (51)